

RFP05182018 Behavioral Health Community Crisis Center – Region 3 in Canyon County

Question	RFP Section	RFP Page	Question	Response
1	4.III.	13	How would security on premises function? Can security be subcontracted or hired (on staff)?	The Subcontractor will have the option to hire its own security staff or use a subrecipient. All subrecipient contracts must be approved by the District in advance.
2	4.VI.	15	Can peer support services and recovery coaches be subcontracted or hire (on staff)?	The Subcontractor will have the option to hire its own peer support and recovery coach staff or use a subrecipient. All subrecipient contracts must be approved by the District in advance.
3	App E.	35	Can you tell me about insurance as it pertains to the property?	The subcontractor's property damage insurance responsibility is unknown. It is the goal of the District to provide the location to the Subcontractor. Once the location is identified, the District will work with the Subcontractor to ensure the appropriate insurance is in place.
4			How free should we feel to contact other crisis facilities?	It is recommended that any organization interested in operating a regional Behavioral Health Community Crisis Center reach out to the existing crisis centers in Idaho to learn more about their operations, successes and challenges.
5			How will start-up funds be allocated; specifically, as it pertains to the Mental Health and U App, renovation, maintenance, and utilities?	A decision has not been made about the use of the Mental Health and U App. This is likely a decision the District and Subcontractor will make once the Subcontractor is identified. The majority of renovation and maintenance costs will be the responsibility of the District. Utilities will likely be the responsibility of the Subcontractor, but no firm decision has been made at this time.
6	1.4.	3	Will the grantee have input in the design of the facility?	Yes, the District will work with the Subcontractor to ensure the build or renovation meets the Subcontractor's and clients' needs.
7	1.4.	3	Is there any new information on the location of the facility?	Two facilities have been offered as donations to the District; however, both were small and would likely not meet anticipated demand. In addition, both locations required a lot of renovation and more than existing resources could cover. The District has brought on a real estate company to assist with finding a location. The real estate company has identified several options and those options are being explored now by the workgroup that is working on implementation. The crisis center is required to be located in Canyon County and on a public transit route. Ideally, the location will be street level, approximately 7,000 square feet, and with convenient access to I-84.
8	1.4.	3	How will the facility be insured?	The facility will be leased or owned by the District and therefore, insurance

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				will be the responsibility of the District.
9	4.I.B.	10	With regard to utilizing WITS, it is my understanding that IDHW is developing a new module/enhancement for crisis centers. Is that correct? Will IDHW provide access and training?	Presently, there is no plan to add a crisis center module in WITS. There is currently a crisis center module in WITS that will be used by the Subcontractor. There may be some minor enhancements, but IDHW cannot speak to those at this time. IDHW will provide access and training on WITS.
10			It is my understanding that the crisis center in Region 5 is doing Proactive training to the community (e.g., CIT, MHFA), is that an expectation of Region 3?	The District and IDHW are uncertain about Region 5's training to the community and does not have enough information to answer this question.
11	4.VI.	15	There is a reference to mental health and substance use disorder services, is this a sobering situation or would the crisis center act as a sobering site?	Yes, that is how the existing crisis centers are functions. In many instances the crisis centers see and serve individuals with co-occurring conditions and dual diagnoses.
12			Out of the money that was awarded by the state, would Southwest District Health (SWDH) funding come specifically from that same pool of money or is it going to be separate? Will the administrative costs of SWDH come from that pool of money? Do we know how much money will be coming from other community partners/resources? Are the costs that were put out in the implementation plan accurate? Do we take the costs in the plan into consideration?	We have money that will be coming from the state that will come to the District. We have some other partners in the community that are helping to fund the crisis center so that money will go into the same account, and the Subcontractor will be paid from that account. The District will also be paid from this pool of money to provide the administrative oversight of the crisis center. At this time, the District does not know how much money will be provided by community partners or through third-party payer reimbursement. The District is working on formalizing funding commitments/agreements now with community partners, and continuing conversations with the third-party payers. The costs outlined in the implementation plan should be considered draft, and they are probably close, but not final numbers. The District recommends that the costs be determined by the services you plan to deliver. The budget to run a crisis center is estimated to be between \$1.4 and \$1.5 million per year. IDHW is contracting with the District so they will be taking an administrative portion of that funding. The District is operating under the assumption that the state will cut funding by about 50% within 3 years, and has been proactively working to securing funding partnerships now with the knowledge that the funding contributions from the state will eventually

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				decrease.
13			Does SWDH have an idea about how much they are budgeting for a lease agreement? How should we include this in our budgeting process?	The lease or purchase is being negotiated by the District. The District anticipates a lease cost of approximately \$13.00 to \$17.00 per square foot per year, and is seeking a location of approximately 7,000 square feet. A Subcontractor will not be responsible for lease payments or major renovation costs, and should focus their budgeting process on the Scope of Work as outlined by the RFP.
14			Is there any third-party payment being collected at any of the other crisis centers? Is the expectation that insured clients be billed? Will it be an expectation of the Subcontractor to bill insurance?	We cannot charge clients, which is part of the stipulations of the funding. We are working with third-party payers to determine a set reimbursement for service as a covered benefit to their clients. The patient will not be billed. It will likely be the responsibility of the Subcontractor to bill for third-party reimbursement; however, not all of those conversations have been worked out yet. Logistically, the District believes it will make the most sense for the contract agreements to be between the payer and the Subcontractor. To our knowledge, there are currently no third-party payments being collected by the existing crisis centers. The District is actively working with Optum, Blue Cross of Idaho and other third-party payers to develop a mechanism for reimbursement for services provided by the Region 3 Behavioral Health Crisis Center.
15	4.I.B.	9	Is December 1, 2018, a hard date?	The District is aiming to have the crisis center open by December 1, 2018. However, the limited real estate available has put this goal at risk. IDHW is aware and is willing to be flexible as long as there is active movement toward securing a facility for crisis center services.
16			Tell me more about the workgroup.	A workgroup was formed at the direction SWDH's Board of Health following the legislature's decision to fund a crisis center in Region 3. The workgroup is facilitated by SWDH's Director and meets every two weeks or as needed. Members of the workgroup include two county commissioners (one from Owyhee and one from Canyon) and representatives from Idaho Department of Health and Welfare, Intermountain, Payette County Community Health EMS, Caldwell Police, Nampa Police, and Blue Cross of Idaho Foundation. The workgroup is responsible for implementing the plan that was developed prior to the legislature approving funding for the crisis center. The workgroup will stay in place until the crisis center is operational or until the advisory board is established.
17	1.4.	3	Can laundry be on or off site?	Yes, laundry services can be provided by the Subcontractor on-site or by a

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				subrecipient. All subrecipient contracts must be approved by the District in advance.
18	4.III.3.	13	What is the expectation for providing food or meals?	The Subcontractor is not expected to provide meals or operate a licensed kitchen. The existing crisis centers in Idaho offer non-perishable, self-prepared snack items such as cup of soup, granola bars, cheese and crackers, peanut butter sandwiches, pudding cups or other similar items.
19			Will the Health District help with primary care?	The District has not considered offering primary care at the crisis center location. However, the District would be open to conversations about co-locating primary care services and/or identifying other partners in the community who many have the desire and resources to offer such services.